

Victoria University Student Union Inc.

MEMBERSHIP REGULATIONS

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2 Preface

All Victoria University staff, students and members of the public are able to purchase a yearly membership to the Victoria University Student Union (VUSU).

3 Definitions

“VUSU” means Victoria University Student Union

“Membership sticker” means the VUSU membership benefits sticker.

“Member” means a person who has applied for membership and is a current member of the VUSU.

“Benefits” means any facilities, services, goods and products or discounts offered to a member.

“VIP membership” means VUSU VIP (benefits) Program.

“members of the University” means the enrolled students of the University; the staff employed at all campuses of the University whether or not the University is the employer; members of the Victoria University Alumni, and non-student and staff members of the sports clubs of the University.

4 Classifications of membership

Members of the VUSU shall consist of the following classes:

(1) Student Members

(a) The student members of the VUSU are those members who are students (including postgraduate students). The postgraduate student members of the VUSU are those members who are postgraduate students.

- i. All student members (including postgraduate student members) may be either:
 - 1. Governing Members;
 - 2. VIP Members; or
 - 3. Life Members who are students

(b) Governing members

- i. The Governing Members of the VUSU are those who are board members, executive members, members of the committees, and office bearers.
- ii. They are to adhere to committee and office bearer regulations and are subject to the VUSU Office Bearer and Student Union Board Member Grievance Procedure, as well as discipline regulations.
- iii. Governing Members must also be VIP Members and purchase a membership for the year of their term in office.

(c) VIP Members

- i. The VIP Members of the VUSU are those students who:
 - 1. Apply for membership;
 - 2. Pay the subscription; and
 - 3. Are admitted in accordance with these regulations.

(d) Life Members

- i. Life membership is the highest honour the VUSU can award a person in recognition of their outstanding contributions to the VUSU or to its associated bodies.

(e) Executive Officer

- i. As outlined in clause 10 of the VUSU Constitution.

(f) Associate Members

- i. The associate members of the VUSU are those individuals who:
 - 1. Are not students; and

2. Apply for a membership.

(2) The Life Membership of the VUSU are those individuals who:

(a) Have made an outstanding contribution to VUSU; and

(b) Are admitted in accordance with the regulations.

i. A life membership allows a member to enjoy all benefits currently available to VUSU members:

1. Attend all events hosted by the VUSU (free/discounted rate);

2. Able to join and participate in College Societies; and

3. Able to attend all VUSU Board Meetings

ii. Eligibility

1. People who have made an outstanding contribution to the Student Union as Victoria University Student or Staff member, and/or VUSU elected student representative;

2. Candidates needs to be nominated by the VUSU executive members. Nominations need to be done in writing and submitted to the VUSU General Secretary by the October Board Meeting of that respective year.

iii. Process

1. On acceptance of life membership, VUSU Life Members will be presented with medallions or gift of appreciate, showing recognition for their outstanding contribution to the VUSU at an awards ceremony or Student Union Board Meeting.

2. They will also be issued with a VUSU membership sticker (or equivalent) on an annual basis.

iv. The administrative duties required to organise a Life Membership awards will be facilitated by the VUSU Executive Officer.

v. Section Criteria

1. The nomination will be received and discussed by the VUSU executive. If the nomination is accepted it will be recommended to the Student Union Board. The Executive and Student Union Board will consider nominations based on:

a. Length of service to VUSU

b. Offices held within VUSU and/or the University; and

c. Demonstrated achievements in support of VUSU.

vi. The recipient will then be informed in writing that they have been awarded a Life Membership.

vii. Regulations shall be applied to all of the above classes.

5 Application for membership

- (1) Membership can be purchased from the VUSU. Second semester memberships may be purchased at the discounted cost from June 1 onwards. Please refer to price schedule at the end of this document.
- (2) Semester only members will not be offered at the beginning of the year.
- (3) Once membership is purchased, the member will be issued with a yearly VUSU membership sticker and, update the sticker on their student/staff cards.

6 Cost

Current VUSU membership prices can be found in the schedule included.

- (1) There is no fixed yearly membership price, and it can be adjusted at the discretion of the VUSU Executive Officers.
- (2) Memberships expire on the first of February every year, and new memberships need to be re-purchased for the following year if people wish to maintain membership.
- (3) For subscriptions purchased in semester two, the cost of membership is half of the yearly price.

7 Entitlements

- (1) VUSU VIP member entitles members to the following:
 - (a) Able to stand for election and hold office on VUSU;
 - (b) Ability to stand and hold office in VUSU affiliated Associations and College Societies;
 - (c) Membership program discounts;
 - (d) Second-hand bookshop discounts;
 - (e) Discounted merchandise sales; and
 - (f) Other entitlements determined by the Executive.
- (2) All Victoria University, irrespective of VUSU membership, are entitled to:
 - (a) Vote in VUSU Elections;
 - (b) Use of facilities, such as lounges;
 - (c) Publications.
- (3) Associate Member Entitlements:
 - (a) Being an associate member entitles members to the following:
 - i. Membership program discounts;
 - ii. Discounted participation in VUSU events
 - iii. Second-hand bookshop discounts;
 - iv. Use of facilities, such as lounges;
 - v. Publications;
 - vi. Discounted merchandise sales; and

- vii. Other entitlements determined by the Executive.

8 Resignation

Members may resign by writing to the VUSU and addressing their resignation to the current General Secretary. The General Secretary may resign in writing addressing it to the VUSU President.

9 Cessation

- (1) Members cease to be members on resignation, expulsion or ceasing to have legal capacity.
- (2) In addition, governing members cease to be members if they cease to be an office-bearer, member of the Student Union Board or member of a Committee; and/or cease to be a student.

10 Discipline/removal of membership privileges

- (1) Please refer to the regulations regarding the disciplining of members.
- (2) Governing Members are to refer to the Office-Bearers and Student Union Board Member Procedures and Regulations. The discipline regulations:
 - (a) Must require procedural fairness to be applied; and
 - (b) May include the suspension and expulsion of members for serious misconduct.

11 Membership Terms and Conditions

- (1) The following terms and conditions apply to the VUSU VIP Membership. It is the responsibility of members to read the terms and conditions and understand them. If there is any conflict between what is set out in these terms and conditions and anything a member has been told by VUSU staff or its agents, the terms outlined in this document will prevail.
- (2) On joining VUSU VIP Membership:
 - (a) The member accepts and agrees to be bound by these terms and conditions. Members who elect to voluntarily join the VUSU must also adhere to VUSU Constitution, Statutes and Regulations. These can be accessed via the VUSU.
 - (b) The VUSU will make every endeavour to ensure that information about the membership program is available, complete, accurate, incomplete or out of date.
 - (c) The VUSU reserves the right to amend the terms and conditions of its VIP Member benefits from time to time and it will make every effort to advise members of any changes but shall not be liable in any way for failure to do so.

12 Sticker Use and Provisions

- (1) A member must present their membership sticker when applying for or requesting any benefit associated with the membership program. Failure to do so will mean that the member is ineligible to receive any benefits.

- (2) It is the responsibility of the member to ensure they have their membership sticker (on their student/staff card) at all times in order to access benefits, products or services associated with the VIP membership program.
- (3) A member is only eligible to apply for and receive one membership sticker; unless on the expiry of a student/staff card presented to the VUSU General Secretary or Executive Officer.
- (4) The membership is not transferrable and sharing stickers is not allowed. Any member found to be breaching this condition will have their sticker and/or membership terminated.
- (5) Membership stickers are valid for use until expiry or as otherwise terminated or cancelled in accordance with these terms and conditions.
- (6) The member shall be responsible for advising VUSU of any change of their details, including name, address, contact details and student status.
- (7) Lost, stolen or damaged stickers:
 - (a) The VUSU is not responsible for lost, stolen or damaged membership stickers. It is the responsibility of the member to keep the sticker in a safe and secure place. In the event that the student/staff card with a sticker is lost, stolen or damaged, a member must request from the VUSU a replacement sticker.
 - (b) A member is limited to one replacement sticker per membership year.
 - (c) For replacement stickers, visit the Footscray Park Office.

13 Refunds

The amount paid for a membership is non-refundable after purchase.

14 Benefits

- (1) The VUSU reserves the right in its absolute discretion to withdraw, cancel, deny access to or in any way change any benefit advertised or offered at any time and the VUSU will not be liable for any direct, indirect, consequential or incidental loss, cost, damage or expense of any nature resulting from such withdrawal, cancellation or change.
- (2) Many of the benefits, products, food and services offered as part of the VUSU VIP Membership are from third parties other than the VUSU. The VUSU shall not be held liable for any loss, damage or expense incurred in relation to benefits, products, goods or services offered by third parties. All members should make their own enquiries regarding terms and conditions that apply to offers from third parties.
- (3) Any questions or dispute arising in respect of any benefits will be resolved by the VUSU in its sole and absolute discretion.

15 Disputes

Any disputes arising out of these terms and conditions shall be governed by the law of Victoria.

16 Information and Privacy

- (1) The VUSU may use personal information to members informed of activities, promotions, discounts, events or any information associated with the membership.

17 Membership

All members of the University shall be eligible to apply for subscribing membership of the VUSU.

18 Schedule for fee levels

Year Membership Type	Price
2018 VIP Member	\$15
2018 Half year VIP Member	\$10

Prepared by: Cat Abourizk

Drafted: 07 November 2018

Responsible Person: Executive Officer

Date Effective: 22 November 2018